



# UNIFORM AND APPEARANCE POLICY

## TACO BELL® UNIFORM GUIDE

Welcome to Taco Bell. We asked you to join the Team because **WE LIKE WHO YOU ALREADY ARE.** Checkout this guide to learn how to proudly rep your Taco Bell Uniform with a flare that is uniquely you. Because **WHO YOU ARE** is what takes our brand to the next level!



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## YOUR HEAD-TO-TOE UNIFORM GUIDE

### TEAM MEMBER

### MANAGER

#### Hair & Headwear

- Always wear a Taco Bell hat, visor or beanie with your uniform
- If hair is longer than base of your neck, hair must be tied back and worn with a hair net

#### Outerwear

- Layer to your liking! Wear a jacket, hoodie or vest from any Taco Bell approved uniform vendor or your own - just make sure it's all black!

#### Apron Should Be Worn:

- At the waist
- Unfolded
- Tied
- Full-length
- \* Aprons are optional for managers

#### Pants

- Dark denim, black jeans, or black pants can be worn.
- Pants must be a solid color, and free of rips, holes and tears.
- Pants may be cuffed or rolled
- Black colored belt may be worn if desired
- Black pants or jeans should **not** be: capris, carpenter, cargos, corduroy, leather, loungewear, sportswear, spandex, yoga pants or joggers
- Decals, rhinestones, patches, and embroidery are not permitted

#### Shoes

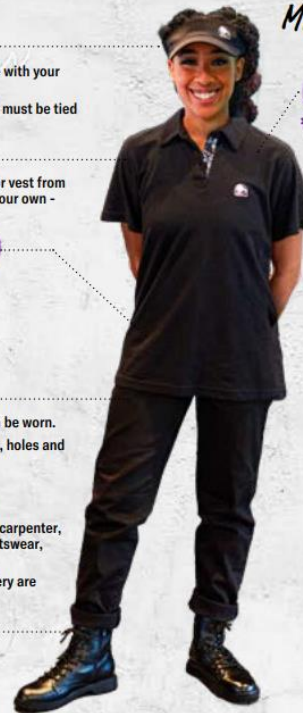
- Complete your Taco Bell Look with shoes that make your uniform your own - just be sure they are black, slip-resistant, and closed-toe/heel.

#### Shirts

- \* Choose from a variety of collared uniform shirts: long sleeve or short sleeve

#### Shirts

- Choose from a variety of uniform shirts and wear them proudly, clean and wrinkle free
- T-shirts in various designs are available for Team Members
- Rock your shirt with your own flare - tucked or untucked is up to you!



\* Applicable to Managers Only

Taco Bell logo wear from the Taco Shop or any other non-uniform approved vendor is not permitted

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# IT'S ALL IN THE DETAILS

## Apparel:

- All self-supplied uniform items must be solid in color and free of words, logos, or graphics - excluding socks.
- Add fun socks of your choice to make your uniform your own!
- Gloves may be worn when working in the Drive-Thru.

## Tattoos:

- Tattoos must be below the jawline.
- References to profanity, gang association, sexual, or other offensive content are not permitted.

## Facial Hair:

- Keep your mustache and/or goatee well-groomed.
- Beards must be neatly trimmed.
- When handling food, beards must be worn with a Beard net.

## Jewelry

- Earrings smaller than a quarter are permitted.
- Nose rings or studs with locks and backings are okay.
- Facial piercings, gauges, and ear lobe spacers are permitted if they secure with locks and backings. They can NOT be clear colored.
- Plain rings and wedding bands without stones are permitted.
- Watches are wearable ONLY when not handling food.

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# A UNIFORM THAT'S YOU

It's important to us that you can come to work and be **EXACTLY WHO YOU ARE!** We celebrate each of your unique backgrounds, cultures, and personalities.

## MAKE IT YOUR OWN

- Accessorize! Add your own flare by accessorizing with a fun pair of socks or a scrunchie. Check out the ones in the Taco Shop or wear your own!
- Show us your style! Add your own uniform flare by cuffing your pants or elevating your uniform with fun socks or approved outerwear. We want your uniform to feel like YOU!

## TAILORED TO YOUR NEEDS

- If you are pregnant, feel free to wear stretch materials and longer shirts. Just make sure the colors and patterns are consistent with guidelines.
- Exceptions to the Dress Code may be made to accommodate sincerely held religious beliefs or a disability. Talk with your manager or Above Restaurant Leader for more information about exceptions.

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THE REAL YOU

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_